

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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September 9, 2003

FROM: KEN A. MILLER, Director
Department of Public Works – Transportation

SUBJECT: CONTRACT AMENDMENTS FOR EQUIPMENT RENTAL SERVICES

RECOMMENDATION: Approve Amendment No. 1 to the following agreements extending the term for Equipment Rental services from October 1, 2003 to June 30, 2004:

CONTRACT NO.	CONTRACTOR	CONTRACT AMOUNT
02-1065	Addison Equipment Rental	\$250,000
02-1241	Advanced Sewer Technologies, Inc.	\$250,000
02-1242	Amer General Engineering	\$250,000
02-1066	Cattrac Construction, Inc.	\$250,000
02-1067	Clairemont Equipment	\$250,000
02-1243	E.R. Chapman Construction, Inc.	\$250,000
02-1068	Gutierrez Construction Company	\$250,000
02-1257	Heavy Equipment Rental, LLC	\$250,000
02-1069	Houston and Harris PCS, Inc.	\$250,000
02-1258	HSS RentX	\$250,000
02-1070	Jimco Construction and Equipment Rental	\$250,000
02-1259	Johnson Rental Services (Johnson Machinery)	\$250,000
02-1260	Mathews Machinery	\$250,000
02-1261	Neff Rental	\$250,000
02-1262	Pacific Utility Equipment Company	\$250,000
02-1263	Rain for Rent	\$250,000
02-1264	Trench Plate Rental Company	\$250,000
02-1265	Western Rentals, Inc.	\$250,000
02-1071	William Kanayan Construction	\$250,000
02-1266	Wood Bros. Truck & Equipment Rental	\$250,000

BACKGROUND INFORMATION: On October 22, 2002 and December 3, 2002, the Board approved contracts with the above companies to assist the Department with the maintenance of County roads. The contracts, in the amount of \$250,000 apiece, were the result of a formal Request for Proposal (RFP) to create a list of Equipment Rental contractors to bid on jobs as they are scheduled for performance. These contracts are due to expire September 30, 2003. However, the contracts stipulate that the County reserves the right to negotiate an extension for up to one additional year. The Department seeks to extend the expiration date on these contracts to June 30, 2004, at which time another RFP will be performed for new contracts for this service. All other provisions and terms of these existing Contracts will remain unchanged.

Record of Action of the Board of Supervisors

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As in the past, the chosen company for each job will be determined based on the needs of the Department and the overall cost. A Division Chief or Superintendent from the Department will authorize the Contractor that best meets the needs of the County to proceed with the job. If the Department's needs cannot be met by one of the Board-approved Contractors, due to scheduling or other considerations, the Department will get quotes from other companies through normal Purchasing Department procedures.

REVIEW BY OTHERS: This item and the contract amendments were reviewed by Deputy County Counsel Charles S. Scolastico on August 28, 2003, and by the County Administrative Office (Tom Forster, Administrative Analyst) on August 28, 2003.

FINANCIAL IMPACT: Approval of these contracts will allow the Department up to \$250,000 spending authority with each of these vendors for Equipment Rental services through June 30, 2004. The \$250,000 for each contract represents no change from the original Board-approved amount. Appropriations for these services are included in the Department's FY 02/03 budget (SAA-TRA-TRA-2445). The Department will track all contract payments to ensure that the total expended amount does not exceed the Board-approved amount.

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item and concurs with the Department's proposal and recommends this action because these services are needed to assist the Department with the maintenance of County roads. Also, these costs are fully funded by Gas Tax revenues; therefore there is no financial impact on the County General Fund.

SUPERVISORIAL DISTRICT (S): All.

PRESENTER: Ken A. Miller, 387-7906.